Economics & Computation

SS 2013

First meeting

25 April 2013
Plan for Today

- Round of introduction
- Scheduling of talks
- Tasks
  - as a regular attendant
  - as a speaker
  - as a session chair
- Providing/receiving feedback
- Grading
Round of introduction

• Get together in groups of three (with people you do not yet know)
• Briefly introduce yourself to your partners (~1-2 mins each)
• One of your partners then introduces you to the whole group
• Please make sure you include:
  ‣ Name, field of study, semester, BSc/MSc
  ‣ A surprising fact about you
  ‣ Your expectations towards the seminar
Schedule

• First round
  ‣ talk (max 45 min)
  ‣ feedback (5-10 min)
  ‣ discussions (10-20 min)

• Break

• Second round
  ‣ talk
  ‣ feedback
  ‣ discussions
## Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>ID</th>
<th>Speaker</th>
<th>Chair</th>
<th>Room</th>
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</thead>
<tbody>
<tr>
<td>May 22</td>
<td>10.00 - 13.00</td>
<td>1</td>
<td>Timm</td>
<td>Michael P</td>
<td>01.12.035</td>
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<td></td>
<td></td>
<td>2</td>
<td>Fabian</td>
<td>Katharina</td>
<td></td>
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<tr>
<td>May 29</td>
<td>10.00 - 13.00</td>
<td>3</td>
<td>Michael P</td>
<td>Thomas</td>
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<td>4</td>
<td>Robert</td>
<td>Dominik</td>
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<tr>
<td>June 5</td>
<td>10.00 - 13.00</td>
<td>5</td>
<td>Katharina</td>
<td>Jonas</td>
<td>01.12.035</td>
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<td>6</td>
<td>Eileen</td>
<td>Timm</td>
<td></td>
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<tr>
<td>June 19</td>
<td>10.00 - 13.00</td>
<td>7</td>
<td>Dominik</td>
<td>Robert</td>
<td>01.12.035</td>
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<td></td>
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<td>8</td>
<td>Michael B</td>
<td>Fabian</td>
<td></td>
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<tr>
<td>July 3</td>
<td>10.00 - 13.00</td>
<td>9</td>
<td>Thomas</td>
<td>Michael B</td>
<td>01.10.011</td>
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<td>10</td>
<td>Jonas</td>
<td>Eileen</td>
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Tasks as a regular attendant

• before talk
  ▸ read paper and handout
  ▸ email questions/comments to the session chair
    - deadline: two days before talk
• after talk
  ▸ give feedback
  ▸ participate in discussion
  ▸ 1-minute exercise (take aways)
Tasks as a speaker

• before talk
  ▹ discuss outline with supervisor (~2-3 weeks before talk; schedule time by email to avoid disappointment)
  ▹ prepare presentation and handout
  ▹ practice presentation
  ▹ email handout (goal: help participants understand the topic) to all participants (incl. Christian & Markus)
    - deadline: one week before talk

• during talk
  ▹ ask at least one question and give the audience some time (~1-2 min) to think about/discuss it

• after talk
Tasks as a session chair

• before talk
  ▸ consolidate and structure/group questions
    - one (!) list; but include names of authors (for each question)
    - email list to speaker, Christian and Markus at least one day before the talk
  ▸ introduce speaker (short)

• during talk
  ▸ keep track of time

• after talk
  ▸ ask audience for feedback
  ▸ actively lead discussion
    - use consolidated questions if appropriate
Providing/receiving feedback

- We can learn much through feedback from others
  - understand it as a gift
  - no feedback => no impact/change

- Unfortunately, neither giving nor receiving feedback is easy

- Feedback “rules” can help us (see course homepage for details)
  - stay “on the right track”
  - tell us what to look out for

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<thead>
<tr>
<th>Providing</th>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
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<tbody>
<tr>
<td></td>
<td>State observations</td>
<td>Explain impressions/feelings</td>
<td>Check for understanding</td>
<td>Make suggestions</td>
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<tr>
<td>Receiving</td>
<td>Listen!</td>
<td>Listen!</td>
<td>Ask clarifying (!) questions</td>
<td>Listen!</td>
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- Giving the difficulty: Step 0 - Think
Grading

• talk (~50%)
  ‣ choice of material
  ‣ handout
  ‣ presentation
  ‣ coping with questions

• performance in discussions (~35%)
  ‣ quality
  ‣ frequency

• performance as a session chair (~15%)
See you on May 22!