Economics & Computation

(SS 2012)

First meeting
Plan for Today

- Round of introduction
- Scheduling of talks
- Tasks
  - as a regular attendant
  - as a speaker
  - as a session chair
Round of introduction

- Name, field of study, semester
- Why did you choose this seminar?
- What are your expectations?
# Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>ID</th>
<th>Speaker</th>
<th>Chair</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 27</td>
<td>15.00 - 16.00</td>
<td>--</td>
<td>(kick off)</td>
<td>--</td>
<td>01.10.011</td>
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<tr>
<td>May 2</td>
<td>14.00 - 15.00</td>
<td>--</td>
<td>(first meeting)</td>
<td>--</td>
<td>01.13.007</td>
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<tr>
<td>June 13</td>
<td>14.00 - 17.00</td>
<td>1</td>
<td>Stefan</td>
<td>Keyvan</td>
<td>01.12.035</td>
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<tr>
<td></td>
<td></td>
<td>2</td>
<td>Christian</td>
<td>Tobias</td>
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<tr>
<td>June 20</td>
<td>14.00 - 17.00</td>
<td>3</td>
<td>Wolfgang</td>
<td>Marcel</td>
<td>01.10.011</td>
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<td></td>
<td></td>
<td>4</td>
<td>Paul</td>
<td>Florian</td>
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<tr>
<td>July 4</td>
<td>14.00 - 17.00</td>
<td>5</td>
<td>Florian</td>
<td>Paul</td>
<td>01.10.011</td>
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<td>6</td>
<td>Marcel</td>
<td>Wolfgang</td>
<td></td>
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<tr>
<td>July 11</td>
<td>14.00 - 17.00</td>
<td>7</td>
<td>Tobias</td>
<td>Christian</td>
<td>01.10.011</td>
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<td>8</td>
<td>Keyvan</td>
<td>Stefan</td>
<td></td>
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Schedule

- **First stint**
  - talk (max 45 min)
  - feedback (5-10 min)
  - discussions (10-20 min)

- **Break**

- **Second stint**
  - talk
  - feedback
  - discussions
Tasks as a regular attendant

• before talk
  ‣ read paper and handout
  ‣ write down questions
  ‣ hand in your questions to the session chair

• after talk
  ‣ give feedback
    - use feedback forms as guidelines
  ‣ participate in discussion
  ‣ 1-minute paper
Tasks as speaker

• before talk
  ▶ discuss outline with supervisor
  ▶ prepare presentation and handout
  ▶ practice presentation
  ▶ email handout (one week before talk)

• during talk
  ▶ ask at least one question and give the audience some time (~1 min) to think about/discuss it

• after talk
  ▶ participate in discussion
Tasks as session chair

• before talk
  ‣ collect questions
  ‣ introduce speaker

• during talk
  ‣ time

• after talk
  ‣ ask audience for feedback
  ‣ lead discussion (use question sheets)
  ‣ hand out 1-minute papers
  ‣ [announce duration of break]
Questions?

See you on June 13!